

Section 3: Officers

A. Chairperson

The Chairperson shall be a member for a year before being elected. The Chairperson shall be responsible for preparing agendas for and presiding at all EPSIG and Board meetings; shall report biannually to the EPSIG membership; and report to the NE Chapter of the APTA in accordance with the policies and bylaws of the NE Chapter of the APTA. The Chairperson of the EPSIG will be on the board of the NE Chapter of the APTA. The Chairperson shall serve a one (1) year term. At the conclusion of the term, the Vice Chairperson shall automatically succeed to the office of Chairperson

B. Vice Chairperson

The Vice Chairperson will have no minimum time of being a member of the EPSIG prior to election. The Vice Chairperson shall assume the duties of the Chairperson at the request of the Chairperson or in the absence or incapacitation of the Chairperson and oversee EPSIG committees as a voting committee member. The Vice Chairperson shall submit an annual report of EPSIG activities and membership information to the NE chapter of the APTA annually each Spring to be made available for the annual conference. The Vice Chairperson shall serve a one (1) year term, shall be elected annually by the membership, and shall automatically succeed to the office of Chairperson in the following year.

G. Treasurer

The treasurer shall serve as the EPSIG Board advisor with respect to funds for EPSIG. This position will be responsible for maintaining complete and accurate financial records including, but not limited to, the annual budget and will reporting on financial activities at least annually.

Section 4: Terms and Vacancies

A. The term of office for the Chairperson shall be one (1) year. At the conclusion of the Chairperson's term, the Vice Chairperson shall automatically succeed to the office of Chairperson.

B. The term of office for the Vice Chairperson shall be one (1) year. The Vice Chairperson shall be elected annually by the membership and, upon completion of the term, shall succeed to the office of Chairperson.

C. The term of office for all other officers shall be two (2) years. An officer or board representative may only be re-elected for one successive term to the same office.

1. The Secretary, Director-at-Large, and PTA Director shall be elected in odd-numbered years.
2. The Treasurer and Nominating Chair shall be elected in even-numbered years.

D. Officers shall assume office at the close of the annual membership business meeting of the NE Chapter of the APTA following the election.

E. Vacancies:

1. The Vice Chairperson shall assume the duties of the Chairperson in the absence or incapacitation of the Chairperson. In the event of a vacancy in the office of Chairperson, the Vice Chairperson shall succeed to the position of Chairperson for the unexpired portion of the term, and the office of Vice Chairperson shall be declared vacant.
2. Vacancies of any other officer shall be filled by Board appointment for the unexpired portion of the term.