

NSSIG Meeting Minutes

Date Time

Meeting called by: **Alyx Jorgenson**
Secretary: **Erin Seaton**

Type of meeting: Monthly Update

Please read: N/A

Please bring: N/A

Present: Alyx, Connor, Tara, Chloe, Erin, Abel, Clyde, Melanie, Morgan, Isaac, Elijah, Wyatt

Guest: N/A

Agenda	Discussion	Action
1. Pub Night/State Meeting	<ul style="list-style-type: none"> ◆ Banquet on Friday night – cannot have Pub Night the same night ◆ Options (poll): <ul style="list-style-type: none"> i. Move pub night to another day <ul style="list-style-type: none"> 1. Students from all programs may not be able to attend, close to the end of the semester ii. Sponsor coffee cart ~1 hour at the state meeting <ul style="list-style-type: none"> 1. No education/networking component but could get our name out to non-student members? iii. Other ideas? 	<ul style="list-style-type: none"> • Pub Night and Recruitment Event moving to Fall • Current administration will begin planning and hand off event to new Executive board in May
2. Elections	<ul style="list-style-type: none"> ◆ Timeline <ul style="list-style-type: none"> i. Applications due by April 16 last year, results announced by April 26 ◆ Transition documents for new executive board <ul style="list-style-type: none"> i. Each position writes a description (I.e. expectations, duties, etc.) ii. Include helpful tips (things that were difficult/challenging and how to handle) iii. Detailed event planning & budget documents for future 	<p style="color: red;">Exec team to schedule meeting for transition to new members</p> <ul style="list-style-type: none"> i. Each position writes a description (I.e. expectations, duties, etc.) ii. Include helpful tips (things that were difficult/challenging and how to handle) iii. Detailed event planning &

	<p style="text-align: center;">reference</p> <ul style="list-style-type: none"> ◆ Plan for executive board to have debrief/exit summary with Nick & Grace <ul style="list-style-type: none"> i. Schedule meeting to discuss debrief topics ◆ Transition plan 	<p style="text-align: center;">budget documents for future reference</p> <ul style="list-style-type: none"> ◆ Plan for executive board to have debrief/exit summary with Nick & Grace <ul style="list-style-type: none"> i. Schedule meeting to discuss debrief topics
<p>3. Student and Early Professional Conclave</p>	<p>February 26 @ Legends Askarben, 5-7pm</p> <ul style="list-style-type: none"> ◆ Registration opening next week ◆ Representatives send out to programs when available 	
<p>4. PT PAC Fundraiser</p>	<p>5. @ Omaha Dog Bar, March 25</p> <ul style="list-style-type: none"> ◆ Update from Erin <ul style="list-style-type: none"> i. Fri, March 25th from 6-8 pm <ol style="list-style-type: none"> 1. Not a “private event” so community members will be allowed to join and participate if they like. 2. Facility to will market the event to their regulars with Venmo/ signup QR code and APTA logos provided to them on table tents. 3. COSTS: <ol style="list-style-type: none"> a. Trivia Guy- \$50 b. Bandana Materials- Fabric and Logo (iron on or embroidery) ii. Fundraising specifics- <ol style="list-style-type: none"> 1. \$20/team- pre-registration available- up to 5 people/team <ol style="list-style-type: none"> a. 60 pp capacity for trivia/96 pp capacity for 	<p>Dog bar team to schedule meeting to continue process</p> <p>Erin:</p> <ul style="list-style-type: none"> ● Find out method to pay Trivia Guy; in advance or night of event? ● Create our own registration site and collect money via Venmo (Survey Monkey/Excel/Microsoft Forms) ● Get cost estimate for bandana per unit ● Marketing Poster design- # for each school? ● Confirm hanging/printing with Jepsen at CU ● Send Dog Bar images for Venmo and APTA Nebraska Logo colors and PAC QR Code for table tent marketing at facility <p>Connor to Procure:</p> <ul style="list-style-type: none"> ● Marketing banners ● Yeti cups and swag for prizes

	<p style="text-align: center;">facility</p> <p style="text-align: center;">b. Prize for Winners?</p> <p>2. PT Cocktails: 3 drinks they will give a portion of the sales</p> <p style="padding-left: 40px;">a. “Empty Can”- Brandy Old Fashioned</p> <p style="padding-left: 40px;">b. “Saturday Night Palsy”- Berry Mojito</p> <p style="padding-left: 40px;">c. “Max Assist”- Vodka Cocktail</p> <p>3. \$5 of the \$10 Doggie Day Pass is being donated by the facility</p> <p>4. Ride Sharing?- DECLINED due to COVID concerns</p> <p style="padding-left: 40px;">a. Volunteer drivers for rides home. \$1/mile. Gas to be reimbursed. Tips accepted!</p> <p>iii. Merch</p> <p style="padding-left: 40px;">1. Connor to get APTA table and stand marketing.</p> <p style="padding-left: 40px;">2. Info on “where this money goes” and what NSSIG does</p> <p style="padding-left: 40px;">3. Bandanas</p> <p style="padding-left: 80px;">a. Erin has lead on both iron-on and embroidery depending on the amount of funds still available.</p>	<p>Alyx:</p> <ul style="list-style-type: none"> • Write our elevator speech for the team regarding the purpose of the event